

## Immaculate Conception Portswood Supporting the Parish Financially

The parish needs to pay for all the usual items when running premises, wages for staff, utilities and maintaining the buildings.

The parish does what it can to generate income but there is a considerable shortfall in what is needed.

If you feel able to contribute financially to the parish there are several ways to do this:

- Giving cash or cheque (Payable to Immaculate Conception Church) through the collection plate.
- Making a regular commitment by bank transfer
- Making a bequest to the parish in a will (Please contact the parish office for more details)

By far, the most advantageous to the parish and an important part of our income, is a regular commitment with a Gift Aid declaration which enables us to reclaim the tax that you have already paid, from the government, this will increase your donation by 25%.

If you are not a UK tax payer then one the Standing Order forms described below can be used without completing the Gift Aid Declaration

The procedure to set up a regular donation is very easy and involves completion of a simple form as follows:

1. By Standing Order from your bank. This can be at whatever frequency you like – weekly, monthly, quarterly etc. You are then supplied with a box of purple envelopes which you can use if you wish to contribute to any of the special second collections by cash or cheque. Parishioners who use online banking should be able to set up a standing order payment directly without the form above. Our bank details are on the form; just use your name as a reference to help us identify the payment.
2. If you are able to Gift Aid your donation please complete the Gift Aid Declaration form. **The only requirement for a Gift Aided donation is that you pay sufficient Income Tax to cover the amount claimed.**

Please send completed forms to the parish office as follows:

The Gift Aid Administrator  
Immaculate Conception Church  
346 Portswood Road  
Portswood  
Southampton  
SO17 3SB

It is all very flexible – you do not make any commitment for any set amount or period. Standing Orders can be increased or reduced as you wish. We deal with the collection of the tax to be reclaimed.

Please download the Gift Aid Declaration and Standing Order forms from the Parish Website or contact the Parish Office to request the forms.

Should you require any assistance in completing them, please contact the Parish Gift Aid Administrator – details are given below.

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